



Grade 1 Junior Teaching Assistant

Elementary School

AMERICAN INTERNATIONAL SCHOOL

125 Waterloo Road, Kowloon Tong, Hong Kong

T (852) 2336-3812

F (852) 2336-5276

E cokubo@ais.edu.hk

W www.ais.edu.hk

Description

We are seeking an appropriately qualified and experienced teaching assistant to join our faculty. The successful candidate will be a thoughtful and inspiring educator, keen to work with colleagues, students, and their parents in a highly collaborative, future-focused learning environment.

Expectations

Under the supervision of teacher/administrator, the teaching assistant will:

- Understand that Early Childhood is a time of remarkable physical, cognitive, social and emotional development.
 - Assist in planning lessons and preparing instructional materials.
 - Supervise and/or differentiate lessons for individuals or small groups of students. Conduct planned lessons with assigned groups in the classroom or other assigned educational location.
 - Assist in explaining subject matter to students. Support the homeroom teacher/s as needed with administering assessments and review, correct and re-review assignments.
 - Prepare, operate, and maintain instructional equipment and supplies. May also procure and store such equipment. Support the team leader/homeroom teacher/s with the issue of various supplies and equipment to students. Maintain necessary records pertaining to instructional equipment and supplies.
 - Assist in setting clear expectations for prosocial behavior and a positive learning environment. Enforce classroom and school expectations and assist in behavior management and discipline among students on field trips and at school site activities.
 - Assist staff with student supervision.
 - Administer first aid in compliance with first aid training guidelines. Report disciplinary problems and injury incidents to the proper supervisor.
 - Maintain appropriate certification/experience.
 - Demonstrates a shared commitment to ongoing professional development.
 - Performs related duties as required.
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AIS Framework

We instill the key mindset of **Confidence**.

We create learning and teaching experiences that are **Applied, Social, and Personal**.

We have the **Confidence** to pursue our Core Values: **Justice, Knowledge, Love**.

We **honor** our past. We **embrace** our present. We **choose** our future.
